

**COHASSET PUBLIC SCHOOLS  
BUDGET CALENDAR FOR FY 25**

<b>September</b>	Principals submit building maintenance needs to Director of Finance and Operations.
<b>September 20</b>	Principals and Leadership meets to discuss budget needs. 1 <sup>st</sup> meeting.
<b>October</b>	Submit Capital requests to Town Manager / Capital Budget Committee.
<b>October</b>	Budget Information sent to Principals and discussed at District Leadership meeting.
<b>October 18</b>	Superintendent and Director of Finance and Operations present the FY 25 Budget Priorities to School Committee for their input at the October 18 School Committee Meeting.
<b>October 25</b>	Principals and Leadership meets to discuss budget needs. 2 <sup>nd</sup> meeting.
<b>November 1</b>	District leaders submit budget drafts to Director of Finance and Operations
<b>November 14</b>	Capital walk through with town and school leaders
<b>November 15</b>	School Committee finalizes budget priorities and budget calendar at the November 15 School Committee Meeting
<b>November 29</b>	Superintendent and Director of Finance and Operations meet w/Principals and Directors to discuss preliminary FY25 budget
<b>December 6</b>	Budget Workshop with District Leaders and School Committee
<b>December 7</b>	Superintendent and Director of Finance and Operations review preliminary budget
<b>December 20</b>	School Committee receives preliminary FY25 Operating Budget at the December 20 School Committee Meeting
<b>January 10</b>	Superintendent and Director of Finance and Operations present overview of proposed FY25 Operating Budget and Capital Budget to School Committee at the January 10 School Committee Meeting
<b>January 24</b>	FY25 Line-Item Budget Presentation to School Committee at the January 24 School Committee Meeting
<b>February 7</b>	School Committee discussion of the FY25 Budget at the February 7th School Committee Meeting
<b>February 8</b>	District publishes notice of upcoming public hearing in local newspaper
<b>February 28</b>	School committee discusses budget and receives presentation of state budget (Representative Meschino and Senator O'Connor) at the February 28 School Committee Meeting.
<b>TBD</b>	Joint meeting of School Committee, Selectmen, and Advisory Committee
<b>March 13</b>	School Committee public hearing on budget preceding the March 13 School Committee Meeting
<b>March 27</b>	School Committee votes final adoption of budget and certifies budget figure <span style="float: right;">◆</span>
<b>May</b>	Town Meeting.
<b>June</b>	<i>Final Account Line budgets sent to Principals and Directors.</i>

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◆ - School Committee Votes