

An invitation to apply
SUPERINTENDENT OF SCHOOLS

Cohasset Public Schools
Cohasset, MA



<https://www.cohassetk12.org>

The Position

The Superintendent of Schools ("**Superintendent**") is the operational and educational leader of the Cohasset Public School District (**the "District"**), subject to the oversight and evaluation of the Cohasset School Committee ("**CSC**"). The Superintendent oversees every facet of school operations and is responsible for the delivery of an outstanding education to every student, district wide. The Superintendent is expected to foster an ever-improving, student-centric district in which all operations directly serve the best interests of our students. The Superintendent must, above all things, place students first.

THE SCHOOL DISTRICT

Student enrollment 2023-24: 1406 (PK-12)

Budget: FY24: \$22,905,420.73

Administration and staff

- Superintendent
- Assistant Superintendent
- Director of Finance and Operations
- Director of Student Services
- Director of Data, Curriculum and Evaluation
- METCO Director
- Athletic Director
- Principals (4) 2 Asst Principals
- Teachers 209, excluding admin, non-academic staff, and central office staff

School Buildings

- Joseph Osgood(PreK-2)
- Deer Hill(3-5)
- Cohasset Middle(6-8)
- Cohasset High(9-12)



SALARY AND CONTRACT

The Cohasset Public School Committee will offer a multi-year contract with salary and benefits which are competitive and commensurate with experience.

SCHOOL COMMITTEE MEMBERS

- Lance Dial, Chair
- Craig MacLellan, Vice Chair
- Ted Carr, Secretary
- Jennifer Lesky
- Paul Kearney

QUALIFICATIONS

- Licensed or eligible for licensure as a superintendent of schools in Massachusetts;
- Master's Degree required; advanced degree in public administration, education, or related field preferred;
- Successful administrative leadership experience, preferably in an educational setting;
- Outstanding written and oral communication skills and proven ability to constructively and proactively engage with a broader community are required;
- Excellent interpersonal skills and a proven ability to work collaboratively with all stakeholders;
- Proficiency in curriculum assessment, school-based technology and 21st century teaching methods;
- Experience with collective bargaining, impact bargaining, and contractual negotiations;
- Demonstrated understanding of relevant portions of the Massachusetts General Laws and the Massachusetts Department of Elementary and Secondary Education's policies and procedures

KEY DUTIES AND RESPONSIBILITIES:

The role of the Superintendent is to broadly oversee the operations of the District. A non-exclusive listing of key duties and responsibilities is set forth below:

- Possesses a relentless focus on: improving the education provided by the District; meeting the learning needs of each individual student; and providing every student the resources they require to succeed;
- Places students first in connection with every operational decision;
- Prioritizes being accessible and responsive to every member of the school community;
- Fosters an environment that encourages a student-centric culture focused on continuous learning and robust student achievement and growth;
- Supervises effective financial forecasting and long and short-term financial planning.
- Please refer to the JOB DESCRIPTION document that is posted separately for a more detailed summary of the position responsibilities and expectations.

TIMELINE 2024

February 24	Applications deadline
March 5	Semifinalists selected
March 11	Semifinalist interviews conducted
March 14 or 18	Finalists selected
Week of March 18	Finalists site visits/interviews
April 3	Vote to appoint Superintendent
July 1 or as soon as possible	Start date



APPLICATION PROCESS

Applications available at www.masc.org.

Applications should be submitted to amartin@masc.org with the subject line Cohasset Superintendent Search.

For more information, contact Jim Hardy at (508-930-4524) or jhardy@masc.org

- Completed application information must be received on or before **3:00pm February 24, 2024**.
- The appointment will be made **on/before April 3, 2024** with anticipated starting date of **July 1, 2024 or as soon as possible**.

Please do not contact school committee members or members of the school administration.

COMMUNITY PROFILE

Cohasset is a small, coastal town located 20 miles south of Boston. Boasting two beaches, a state park, and several woodland preserves, Cohasset is a place where residents are "out and about" enjoying everything the town has to offer. It is a community in every sense of the word with both adults and children active in the many recreational, athletic, artistic and volunteer opportunities that are available. Neighbors are known to one another, and helping hands are everywhere one turns.

Parents of school aged children are supportive of the district and greatly value a high-quality education. To that end, parents give generously of their time and resources to support both their students and the schools. The students are earnest about their academics, engaged in multiple dimensions of school life, and many participate in community-based programs or activities as well. Educators at all levels are known for their commitment to teaching and for creating student-centered learning opportunities.

Cohasset's small size, vibrant community, and strong schools create the perfect environment for educational leaders to nurture excellence.

The Cohasset Public School System has 4 schools: Joseph Osgood (PreK-2); Deer Hill (3-5); Cohasset Middle (6-8); Cohasset High (9-12). Cohasset is a highly academic community with 96% of the graduates continuing on to post-secondary education. Standardized measurements such as the Massachusetts Comprehensive assessment Exam (MCAS), SAT, ACT and AP exams show students to test in the above average range. The average class size is 20 with a student:teacher ratio of 13.9 to 1. The school population is around 1420 students. The school boasts strong activities that center of athletics, music, and the sciences. The school colors are blue and white and the school's mascot is the Skippers. As a coastal community they are able to use the geographic location as part of an outdoor classroom.

