



Cohasset School Committee Meeting

School Committee Minutes

Wednesday, April 4, 2018
Cohasset Middle-High School
Community Use Room
143 Pond Street
Cohasset, MA

In Attendance: Jeanne Astino, Chairman
Katie Dugan
Barbara Stefan
Jennifer Madden
Ellen Maher

Also in Attendance: Louise Demas, Superintendent
John Tuffy, Interim Business Manager
Patrick Sullivan, Assistant Superintendent

Chairman Astino called the meeting to order at 7:03 p.m.

Roll Call Vote; Barbara Stefan-Present, Katie Dugan-Present, Jeanne Astino-Present, Ellen Maher-Present, Jennifer Madden-Present.

Pledge-Recited.

Public Comment-None.

Warrant-Motion by Mrs. Dugan to approve Warrant 18-17S, seconded by Mrs. Stefan. Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Jennifer Madden-Aye. Ellen Maher abstained from the vote.

Superintendent's Report-Social Studies Presentation using Technology for Grade 2-Cassy O'Brien & Leslie Deminnie discussed with the SC the Green Screen-Library Research Project that they have worked on with Grade 2. The project brings a lot of standards together. They showed a video with each of the student's state project. The teachers and students both agreed it was a fun, collaborative project.

Safe Harbor Cohasset Coalition-Program Director for Safe Harbor Cohasset Coalition Nicole Garrity introduced herself and discussed what they plan to do this year. They recently hired Christopher Colleran as Program Director. The coalition has received a five year grant from DFC (Drug Free Communities). They have put together a Steering Committee with all of the stakeholders. They are working closely with the Superintendent and school principals. She discussed the upcoming events such as the presentation on vaping on April 10, the Teenage Brain & Substances on April 25 and Chris Herren on May 7. They will have a new office in the public library soon.

Director of Finance & Operations Introduction & Interview-Superintendent Louise Demas introduced Michael McMillen as the leading candidate for the Director of Finance & Operations position. Mr. McMillen gave an overview of his current position as the Business Manager for the Wareham Public Schools and discussed his background and experience. Each School Committee member had the opportunity to ask Mr. McMillen a question. Mr. McMillen discussed why he would be a good fit in Cohasset. He discussed Cohasset as having a collaborative approach and striving for excellence. He believes to be truly effective he would like to meet everyone and learn the day to day business and understand things before making any changes. Mrs. Demas stated Mr. McMillen is willing to start on August 1, 2018 and would cross train with Mr. Tuffy. **Motion by Mrs. Dugan to offer the position of Director of Finance & Operations to Michael McMillen, pending contract negotiations, seconded by Mrs. Maher. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

2017-18 Calendar Last Days of School-Mrs. Demas distributed the calendar for the remaining school year. There are different end dates for Osgood & Deer Hill and the Middle/High School. Mrs. Demas discussed the reasons for the ½ days and the hours needed to meet requirements. **Motion by Mrs. Maher to approve the 2017-18 Calendar as amended to address the end of the school year, seconded by Mrs. Dugan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

Finance-Monthly Update-Mr. Tuffy gave the SC the most recent figures up to February 28, 2018. The March figures will be available at the next meeting. They received the 3rd payment for circuit breaker program, which is on target for what they expected. The receipts on the revolving funds are holding up. School lunches are doing well. They will need to replace some kitchen equipment with the surplus. They have an icemaker that will have to be replaced. They will look at some of the tables at the elementary school and see if they need to be replaced. Expenditures are tracking about the same as last year at this time. They are starting to plan for the end of the year.

Bus Maintenance Update-Mr. Tuffy reported that the food van has been great. The buses are fine with no major issues. Everything is working out well.

Gift-Mrs. Demas stated Alliance Energy-Mobil Exxon Cohasset has generously donated \$500 to the Deer Hill School. **Motion by Mrs. Dugan to accept the \$500 donation from Alliance Energy-Mobil Exxon for the Deer Hill School, seconded by Mrs. Maher. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

Discussion & Vote-Capital Budget Requests-**Motion by Mrs. Maher to recommend the proposed School Capital Budget requests to Annual Town Meeting totaling \$377,900, seconded by Mrs. Dugan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

School Committee Comments & Communications-Reading of Policy JICFB-Bullying Prevention-2nd Read-**Motion by Mrs. Madden to accept Policy JICFB-Bullying Prevention as presented, seconded by Mrs. Stefan and the vote was unanimous (5-0).**

Discussion of School District Representation on Master Plan Committee-Chairman Astino advised the Committee that Mrs. Dugan is the representative to the Master Plan however she is not seeking re-

election on the SC in May. She has offered to continue on as the liaison since the work should be completed in November. Mrs. Dugan would update the Chairman of the SC. The Committee had a brief discussion. **Motion by Mrs. Madden to allow Mrs. Dugan to remain on the Master Plan Committee as the SC Liaison with the parameters stated in the discussion, seconded by Mrs. Stefan. Roll Call Vote; Barbara Stefan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.** Mrs. Dugan abstained from the vote.

Report of sub-committees of school committee-Mrs. Dugan reminded everyone of the Cohasset Education Foundation Spring Fling on Saturday. It is a casual event this year at the South Shore Arts Center. Mrs. Madden reminded everyone that restaurants are donating 20% of their receipts to the CEF this weekend. Mrs. Madden stated the Middle School Steering Committee has been meeting and reviewing the NELM's report.

Approval of Minutes-**Motion by Mrs. Maher to approve the minutes of 2/28 as amended, seconded by Mrs. Stefan and the vote was unanimous (5-0).**

Motion by Mrs. Maher to approve the public hearing minutes of 3/14/18 as amended, seconded by Mrs. Stefan and the vote was unanimous (5-0).

Motion by Mrs. Maher to approve the minutes of the 3/14/18 meeting, seconded by Mrs. Madden and the vote was unanimous (5-0).

Follow up Items- The Committee reviewed the list of follow ups and updated the list.

Topics not reasonably anticipated by the Chairman 48 hours in advance of meeting-Chairman Astino stated through recommendation from the NELM's report they will be advertising for the position of Associate Principal. Mrs. Demas agreed to work with Mrs. Dugan and Mrs. Maher to update the job description and advertise. **Motion by Mrs. Maher to approve the change of title for the position of the Assistant Principal of CMHS to Associate Principal and changes made to the job description, seconded by Mrs. Stefan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

Chairman Astino asked for a motion to go into Executive Session #3 for strategy related to negotiations with union personal-CTA. The Committee will come out of executive session to adjourn. Motion moved by Mrs. Maher, seconded by Mrs. Dugan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.

The Committee went into executive session at 8:58 p.m.

The Committee exited executive session at 9:42 pm.

Motion by Mrs. Maher to adjourn, seconded by Mrs. Dugan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.

The meeting adjourned at 9:43 pm.

Documents used at the Meeting

2017-2018 School Calendar

E-1

Monthly Finance Update	F-1
Bus Maintenance Update	F-2
Gift	F-3
Policy JICFB	G-1
Follow-up and Updates	I-1