



Cohasset School Committee Meeting

School Committee Minutes

Wednesday, December 20, 2017

Cohasset Middle-High School

Community Use Room

143 Pond Street

Cohasset, MA

In Attendance: Jeanne Astino, Chairman

Katie Dugan

Ellen Maher

Barbara Stefan

Jennifer Madden

Also in Attendance: Louise Demas, Superintendent

John Tuffy, Business Manager

Chairman Astino called the meeting to order at 7:00 p.m. and asked for a roll call vote; **Barbara Stefan-Present, Katie Dugan-Present, Jeanne Astino-Present, Ellen Maher-Present, Jennifer Madden-Present.**

Pledge-Recited.

Invitation to Speak-None

Approval of Warrant-Motion by Mrs. Dugan to approve Warrant 18-11S, seconded by Mrs. Maher. **Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

Finance-Gift-Cohasset Education Foundation members Jennifer Ognibene, Cindy Mathieson and Caitlin Appleton presented the Committee with a \$10,000 grant. They discussed what the money will be used for. They also requested reallocating \$11,535 in unused funds. **Motion by Mrs. Dugan to accept the check for \$10,000 from the CEF, seconded by Mrs. Maher. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

Monthly Update-Mr. Tuffy reviewed the Revolving Funds & Grants. He noted there is nothing out of the ordinary with either revolving funds or grants. The 298 grant is expected to not be available this year. The balance of the grants are coming in as expected. Mr. Tuffy reviewed the summary budget. The only difference so far this year is there were 3 pay periods in November this year which drove total salaries higher than last year. Also, one part time employee working in IT has been working in excess of budgeted time due to needed support in student/staff systems such as enrollment. IT has also been working on a pilot for student reporting to be put in place next year. These extra hours are predicted to be temporary. Finally, the Finance department received an unemployment claim today that was unforeseen and unbudgeted.

AGENDA ITEM: I

Bus Maintenance-Mr. Tuffy stated buses are running well. There will be some general maintenance work done over vacation. The Food Service Van is running well.

Superintendent Report-Preschool Registration-Superintendent Demas reviewed the timeline for preschool registration. The applications will be available on 1/2/18.

Enrollment Quarterly Update-Superintendent Demas reviewed the enrollment report. She stated every number has a name connected to it. She gave accolades to Jennifer Souretis for such an accurate report.

School Committee Comments & Communication-Review Updated School Budget FAQ-Mrs. Dugan stated the current FAQ document on line is not up to date. She will update if the Committee would like her to. The committee agreed to have Mrs. Dugan update the SC Budget FAQs. Mrs. Dugan stated they received a legal alert from MASC today related to opioid legislation. Superintendent Demas replied letters went home today.

Report from sub committees of SC-Mrs. Dugan stated the budget & finance will meet tomorrow and discuss the FY19 budget & Kindergarten revolving budget. Mrs. Dugan asked that the Middle School Study and Social Emotional Learning updates be placed on an upcoming agenda. Superintendent Demas responded that the Middle School Study will be on an agenda in January. There will be an update on Social Emotional Learning late February or early March. Mrs. Maher congratulated the students that were named as Boston Globe All Scholastic Athletes in Field Hockey & Soccer. Congratulations to Jim Willis as well for Coach of the Year. Mrs. Maher distributed the Capital Budget requests. The Committee had a brief discussion on aligning the turf and track to be replaced around the same time. Chairman Astino stated the AEC met on 12/11. They will meet again on 1/22 and Tanya Bodell will present potential of state and/or federal grants available for school roof replacement and/or repair. Mrs. Madden stated the Osgood council meeting was canceled this month. They will meet again in January.

Minutes-Motion by Mrs. Maher to approve the minutes of 12/6/17, seconded by Mrs. Dugan and the vote was unanimous (5-0).

Chairman Astino asked for a motion to go into Executive Session #3-for strategy related to negotiations with union personnel-Cohasset Teachers Association and return to open session to adjourn. Motion moved by Mrs. Dugan and seconded by Mrs. Stefan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.

The Committee went into executive session at 7:58 p.m.

Motion by Mrs. Maher to come out of executive session into open session and adjourn @ 9:10 p.m., seconded by Chairman Astino. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.

The meeting adjourned at 9:11 p.m.

Documents used at Meeting

Monthly Finance Reports	E-1
Bus Maintenance & Food Service Van Report	E-2
Preschool Registration Timeline	F-1
Enrollment Quarterly Update	F-2
Minutes 12/6/17	