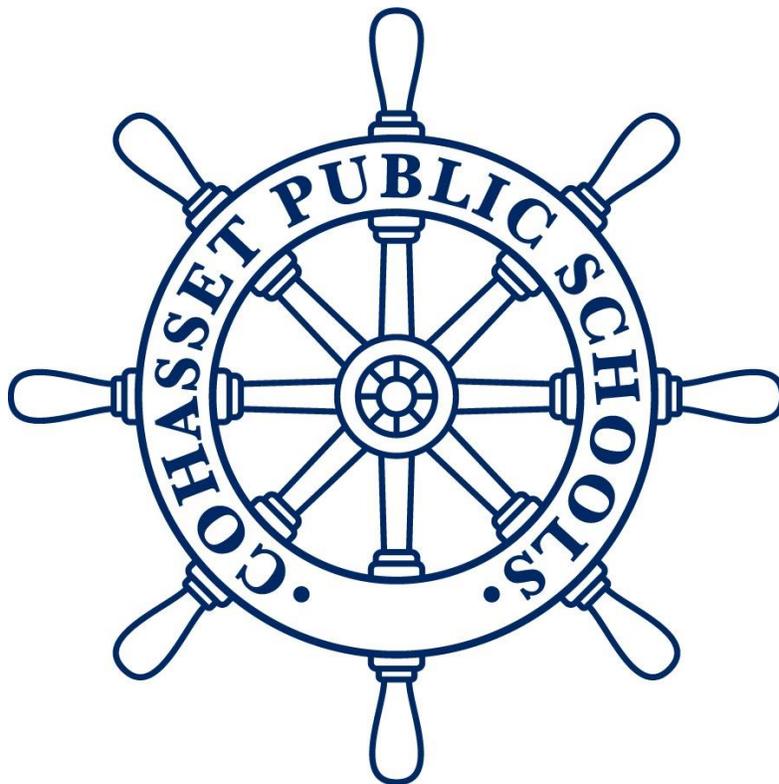


Cohasset High School Re-Entry Procedures



**Supplemental Handbook
Fall 2020**

Table of Contents

General School Day Expectations	6
The Important Role Families Play in Stopping the Spread	6
CPS Pledge: Healthy and Responsible Behaviors Regarding COVID-19	6
Safety Protocols	6
Mask Wearing	6
Social Distancing	7
Protective Measures in Main Offices	7
Student Orientation Schedules	8
Materials Needed for Orientation	8
Grade 12 – September 22	9
Grade 11 – September 23	10
Grade 10 – September 24	10
Grade 9 – September 25	10
Daily Operations.....	11
Badges	11
Student Schedule	11
Student Transportation	12
Student Email	12
Arrival at School	13
Attendance (including tardies and dismissals)	13
Dress Code	14
Masks	14
Visitors	14
Lockers	14
Chromebooks	14
Inside the Classroom	14
Outdoor Classes	15
Guidance for Courses Requiring Additional Safety Considerations for Fall 2020 (Chorus, Band, Theater, Dance, Visual Arts, Physical Education)	15
Courses that involve regular sharing of equipment.....	16

Physical education	17
Water Fountains and Hydration Stations	17
Bathroom Procedure	18
Lunch / Food Service	18
Lunch for Staff	19
Utility Period	19
Learning Commons	19
Hallway Traffic	19
Dismissal from School	19
Expectations for Remote Learning.....	21
COVID-Specific Protocols	23
Reporting Procedures	23
Screening Procedures	23
Definition of a close contact	23
If someone in the school setting tests positive	23
Policy of when a close contact may return to school	23
Policy of when a student/staff person may return to school after COVID-19 symptoms	24
Definition of COVID-19 related fever	24
Self-isolation for COVID-19 positive cases is a minimum of 10 days	24
Immunizations required in all models of learning	24
Medical waiting room	24
PPE	26
Quick reference sheet: Key actions for individual COVID-19 events	28
Athletics	30
South Shore League Specific Considerations	30
Athletic User Fee	31
Gate Fees	31
Roster Sizes	32
Physical Exams	32
Transportation Policy	32
Registration	32
Sports Information Night	32
Schedules	33

Out of Season Coaching	33
Co-Curricular Programs.....	33
Non-athletic student groups	33
Non-athletic interschool competitions	33
Volunteering	34
General guidance for gatherings with outside participants or leaving school grounds	34
<i>Gatherings of 10 or more that include outside participants</i>	34
Cleaning and Disinfection Procedures and Protocols	36
Technology Needs and Supports	36

Dear Students and Families,

As we enter the 2020-2021 school year, we do so with the full realization that it will not be business as usual. To that end, faculty and staff have been working hard to ensure two things: your safety and a quality education, in that order. Achieving those goals will require a great deal of flexibility, practical judgment, and an understanding that our individual success depends on the success of the community as a whole.

This document is a companion to the District Fall Re-Entry Road Map and a supplement to the traditional handbook. It is a distilled version of the Road Map that is specific to high school operations. In it, you will find processes and procedures that supersede structures and routines from other years. These processes and procedures will be in effect while we navigate education during the COVID pandemic. I encourage everyone to read it in its entirety, as several changes have been made to help facilitate that we are in person as much as possible. As we progress throughout the year, we may need to amend our strategies.

These processes and procedures will be reviewed during orientation and at points throughout the year. We look forward to seeing you and beginning the journey together.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian T. Scott". The signature is stylized with a large, sweeping initial "B" and a long horizontal line extending to the right.

Brian T. Scott
Principal

A handwritten signature in black ink, appearing to read "Tara Noyes". The signature is written in a cursive style with a large initial "T" and a long horizontal line extending to the right.

Tara Noyes
Assistant Principal

General School Day Expectations

Students and staff must monitor themselves for symptoms daily. Students and staff must stay home if feeling unwell. Symptoms include the following:ⁱ

- Fever or chills (100.0 F)ⁱⁱ
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

The Important Role Families Play in Stopping the Spread

Families will play an important role in helping to create a culture that prioritizes health and safety. Families should check their children daily for signs of COVID-19 and should keep them home from school if they are not feeling well or if they have been in close contact with a person who has been recently diagnosed with COVID-19ⁱⁱⁱ.

CPS Pledge: Healthy and Responsible Behaviors Regarding COVID-19

By coming into Cohasset Public Schools, students and staff pledge that they are following:

- State expectations for social and physical distancing.
- Regulations regarding the wearing of facial coverings over your nose and mouth when in public settings (for grades 9 – 12 and for all staff).
- Quarantine directives put forth by the Massachusetts Department of Health and the Cohasset Department of Health.
- Guidance that has students and staff stay home from school / work if they are experiencing symptoms of fever, fatigue, difficulty breathing, or dry cough or if they have exhibited any symptoms relating to COVID-19.

Safety Protocols

Mask Wearing

- All students who are in grades 9 - 12 who are entering Cohasset Public Schools will wear face covering masks (that fully cover the mouth and nose) at all times unless taking a supervised mask break or eating lunch following lunch eating protocols
- Staff is also required to wear a face covering mask at all times while in the Cohasset Public School buildings, with the exception if they are working alone in their classroom or office. There will be frequent prescribed breaks (following social distancing guidelines) in designated areas at each school for all cohorts / classes. Teachers are

encouraged to take mask breaks outside when possible. There are two tents in each courtyard and on the back field. The tent on the back field and abutting the Learning Commons are specifically designated for high school use. If outside students must be at least 6' apart and supervised. Teachers may also take students to other outside areas if supervised. In situations where weather does not permit outside use, students may use the gym if they are 10' apart. Hand sanitizer will be available upon entering and leaving the building.^{iv}

- When cloth masks are worn they must:
 - Cover nose and mouth,
 - Fit snugly but comfortably against the side of the face,
 - Be secured with ties or ear loops,
 - Include multiple layers of fabric,
 - Allow for breathing without restriction, and
 - Be able to be laundered and machine dried without damage or change to shape
- **Gator masks are not allowed.**

Social Distancing

- Staff and students will maintain appropriate social-distancing. Medical experts advising the Massachusetts Department of Elementary and Secondary Education (DESE) have stated the greater the physical distance the better, but that the minimum acceptable distance is 3 feet (American Academy of Pediatrics, 2020) when done in combination with face covering masks and other measures. Establishing a minimum physical distance of 3 feet between students when face coverings are worn is informed by evidence and substantiated by guidance from the American Academy of Pediatrics and the World Health Organization, as evidenced in the FAQs sent from Commissioner Riley's Re-Entry Group.
- There will be directional markings in all hallways to create traffic flow for students and staff that will help students and staff maintain appropriate social distancing.

Protective Measures in Main Offices

- In addition to the security protocols and measures currently set at each main office, protective plexi-glass will be installed inside each office to prevent spread between those visiting the office and office staff. Visitors to offices will not be permitted to go beyond the office unless granted specific permission from administration.
- Families and visitors will not be allowed except for contract service providers or scheduled meetings.
- Drop off items are limited to medication only.
- If a student is dismissed, the student will meet the parent in the main office vestibule.

Additional safety protocols can be found in the district Road Map:

<https://docs.google.com/document/d/1HQubsAP44Eq6zq9BepbJukWcQfovyGzFT4UBXr1CZy4/edit#heading=h.idmw9cvxuuh>.

Student Orientation Schedules

The first week of school will orient students to our new procedures and introduce students in person to their teachers. In order to accommodate capacity restrictions, we will be running one grade level per day, beginning with grade 12. All students should report to the gym.

All other students will be remote. On Monday, September 21, teachers will send out instructions for remote learning expectations using student school-issued email sent via Aspen. Students must check their email in order to receive instruction on Google classroom codes and assignments.

Materials Needed for Orientation

All students are required to bring the following:

1. A Mask
Masks are required at all times specified. Students who are unwilling to wear a mask will be assigned to learn remotely from home.
 - When cloth masks are worn they must:
 - Cover nose and mouth,
 - Fit snugly but comfortably against the side of the face,
 - Be secured with ties or ear loops,
 - Include multiple layers of fabric,
 - Allow for breathing without restriction, and
 - Be able to be laundered and machine dried without damage or change to shape
 - Gator masks are not allowed.
2. A copy of your schedule.
3. 3. A Chromebook or other device (Note this is a change from a prior communication. All students should bring their devices).
4. 4. A copy of your license and registration (where applicable).

Grade 12 – September 22

	Cohort A	Cohort B
8:15 – 8:30	Introductions (gym) / Safety	Introductions (gym) / Safety
8:30 – 8:45	Period 1	(Gym) Guidance Athletics Clubs and Activities / NHS Technology Certificates Parking Registration
8:45 – 9:00	Period 2	
9:00 – 9:15	Period 3	
9:15 – 9:30	Period 4	
9:15 – 9:45	Period 5	
9:45 – 10:00	(Gym)	
10:15 – 10:30	Guidance	Period 2
10:30 – 10:45	Athletics	Period 3
10:45 – 11:00	Clubs and Activities / NHS	Period 4
11:15 – 11:30	Technology Certificates Parking Registration	Period 5
11:30 – 12:00	All Class Activity	All Class Activity

In addition to orientation on September 22nd, seniors only will have guidance workshops according to the following schedule. Students in group 1 will report to the gym. Students in group 2 will report to the cafeteria.

All students should bring their device. A PowerPoint presentation will be sent out prior to the workshop. Students should download that presentation to their device.

Tuesday 9/22:

Group 1 - Ahlstedt through Coveney

Group 2 - Krumsiek through Naeveke

Wed 9/23 -

Group 1 - Crouch through Grudinskas

Group 2 - Nee through Simmons

Thursday 9/24 -

Group 1 - Halaby through Kluza

Group 2 - Slater through Wilkinson

Grade 11 – September 23

	Cohort A	Cohort B
8:15 – 8:30	Introductions (gym) / Safety	Introductions (gym) / Safety
8:30 – 8:45	Period 1	Guidance Athletics Clubs and Activities / NHS Technology Certificates Parking Registration
8:45 – 9:00	Period 2	
9:00 – 9:15	Period 3	
9:15 – 9:30	Period 4	
9:30 – 9:45	Period 5	
9:45 – 10:00	(Gym)	Period 1
10:00 – 10:15	Guidance	Period 2
10:15 – 10:30	Athletics	Period 3
10:30 – 10:45	Clubs and Activities / NHS	Period 4
10:45 – 11:00	Technology Certificates Parking Registration	Period 5
11:00 – 11:15	All Class Activity	All Class Activity

Grade 10 – September 24

	Cohort A	Cohort B
8:15 – 8:30	Introductions (gym) / Safety	Introductions (gym) / Safety
8:30 – 8:45	Period 1	(Gym) Guidance Athletics Clubs and Activities Technology Certificates
8:45 – 9:00	Period 2	
9:00 – 9:15	Period 3	
9:15 – 9:30	Period 4	
9:30 – 9:45	Period 5	
9:45 – 10:00	(Gym)	Period 1
10:00 – 10:15	Guidance	Period 2
10:15 – 10:30	Athletics	Period 3
10:30 – 10:45	Clubs and Activities	Period 4
10:45 – 11:00	Technology Certificates	Period 5

Grade 9 – September 25

	Cohort A	Cohort B
8:15 – 8:30	Introductions (gym) / Safety	Introductions (gym) / Safety
8:30 – 8:45	Period 1	Guidance Athletics Clubs and Activities Technology Certificates Tours
8:45 – 9:00	Period 2	
9:00 – 9:15	Period 3	
9:15 – 9:30	Period 4	
9:30 – 9:45	Period 5	
9:45 – 10:00	Guidance	Period 1
10:00 – 10:15	Athletics	Period 2
10:15 – 10:30	Clubs and Activities	Period 3
10:30 – 10:45	Technology Certificates	Period 4
10:45 – 11:00	Tours	Period 5
11:00 – 11:15	Student Council	Student Council

Daily Operations

Badges

Faculty and staff are required to wear their ID badges at all times during school hours.

Student Schedule

CHS will begin in a hybrid model as we are unable to bring all students back to school under the health and safety requirements. In the CHS hybrid model, students will alternate between in-person and remote learning according to the schedule below.

Students will be grouped alphabetically consistent with the district. Group A will consist of students whose last names fall between A-L, and Group B, M-Z. Cohort A will attend in-person learning on Monday and Tuesday, and Cohort B in-person on Thursday and Friday. Wednesday will be remote learning for all students.

Whether at school or at home, attendance will be taken class by class and daily attendance will be taken during the first period. Within the proposed schedule, it should be noted that screen time should not take up the entire 60 minutes total. Following the check-in, separate lessons may be developed for cohorts.

Remote learning expectations will be clear, but will vary from class to class. These expectations may change as our teachers, our students, and the global learning community discover, share and try new practices. Considerations will be made for simplifying student routines, accounting for student access at home, and adapting screen time to avoid online burnout. Grading will occur and assessment practices will be reconsidered in order to equitably address in-person vs. remote populations.

Incorporating as much physical presence in the building as possible seeks to mitigate some of the risks associated with the remote learning model while mitigating some of the risks of a full, in-person return. Consideration will be given to simplifying routines for families and allowing as much student choice as possible.

The following schedule will be utilized until further notice.

	In-Person	In-Person	Remote	In-Person	In-Person
	A	A	A/B	B	B
	Monday	Tuesday	Wednesday	Thursday	Friday
8:15-9:15	5	4	3	2	1
9:15-9:25	Break	Break	Break	Break	Break
9:25-10:25	1	5	4	3	2
10:25-10:35	Break	Break	Break	Break	Break
10:35-11:35	2	1	5	4	3
11:35-11:45	Break	Break	Break	Break	Break
11:45-12:45	3	2	1	5	4
12:45-1:15	Lunch / Utility				
1:15-1:25	Break	Break	Break	Break	Break
1:25 - 1:55	Lunch / Utility				
1:55 - 2:55	4	3	2	1	5

	Early Release				2-Hour Delay		
1	8:15	9:02		1	10:15	10:55	
2	9:07	9:54		2	11:00	11:40	
3	9:59	10:46		3	11:45	12:25	
4	10:51	11:38		4	12:30	13:10	
5	11:43	12:30			Lunch / Utility	13:05 13:30	
					Lunch / Utility	13:40 14:05	
				5	14:15	14:55	

Student Transportation

Bus transportation is unable to be offered at the high school at the current time. Bus protocols will be issued should they be utilized for athletics or other purposes.

Student Email

Your school-issued student email is a key component to receiving timely communications and being able to complete remote assignments. Here is the information for how your student can

login to their school email account. You may either watch the linked video below or if you prefer please see the written instructions:

<https://youtu.be/0k-PdGL0MT8>

Written instruction:

1. Open a web browser. We prefer that our students use Google Chrome, but any web browser will work.
2. If you are logged into a Chromebook with your school Google account or if you've logged into your Chrome web browser with your school Google account, you will notice there is a folder called "Cohassetk12.org bookmarks" that already has a bookmark for the student email login page called, "Outlook (School Email)." If you do not see this, then go to the following website: **Portal.Office.com**
3. Use your credentials to login. Your username is the same one that you use to login to your school Google Account. Almost all of the student accounts are in the form of first initial, last name, last two digits of the year of graduation and end with "@cohassetk12.org" (Ex. DFord24@cohassetk12.org).
4. Then enter your password, which is the same password you use to login to your school Google account.
5. Just follow the prompt and click the blue "Outlook" icon to access your inbox.

Arrival at School

- Students should not arrive prior to 8AM unless they are part of the before school program. Students must remain outside and six feet apart if they are early. Signage will designate where kids can line up.
- Students dropped off at the back circle will enter through the rear door.
- Students driving will enter through the main door.
- No students should be dropped off by the Superintendent's Office.
- All students should report directly to class.
- Students arriving late should report directly to class and not stop at the main office for a pass.
- All students entering the building are required to wear a mask.
- Hand sanitizer will be available at all entrances.

Attendance (including tardies and dismissals)

- Attendance will be taken daily first period and then subsequently by periods. All students are expected to attend class daily, whether in-person or remotely.
- Parents may call or email the Main Office secretary, Ms. Gail Saitow (gsaitow@cohassetk12.org) if a student is going to be tardy, absent, or dismissed. If a student is in a cohort that is learning remotely, the office should be notified and the teachers contacted to avoid being recorded as a class cut.
- Students should stay home if sick or experiencing any of the outlined symptoms. In order to facilitate this, we will be temporarily waiving penalties for tardiness. Loss of credit because of course absences will be determined on a case by case basis.

- If a student is expected to be in person and is not present, that student will be marked absent unless otherwise agreed to by an administrator in consultation with the teacher that the student is able to participate virtually.

Dress Code

- In order to facilitate safety, hats, hoods, or sunglasses that prevent a student from being recognized because of the addition of the mask will not be allowed.

Masks

- Masks are required at all times specified. Students who are unwilling to wear a mask will be assigned to learn remotely from home.
- When cloth masks are worn they must:
 - Cover nose and mouth,
 - Fit snugly but comfortably against the side of the face,
 - Be secured with ties or ear loops,
 - Include multiple layers of fabric,
 - Allow for breathing without restriction, and
 - Be able to be laundered and machine dried without damage or change to shape
- **Gator masks are not allowed.**

Visitors

- Families and visitors will not be allowed except for contract service providers or scheduled meetings.
- Drop off items are limited to medication only.
- If a student is dismissed, the student will meet the parent in the main office vestibule.

Lockers

- Lockers will not be used. PE lockers may be used upon request, but will be spaced at least 10 feet apart.

Chromebooks

- Loaner Chromebooks will not be available in individual classrooms. Students who require a Chromebook should contact Dr. Scollins, Assistant Superintendent. Students who require a Chromebook for one day only must check one out from the main office and return it at the end of the day.

Inside the Classroom

- Students are asked to have a 4 oz. bottle of hand sanitizer on them at all time, and to sanitize their hands upon entry.
- Student desks will be configured to be three feet apart in accordance with State guidance.
- Desks will face the same direction.
- Students will have assigned seats.

- Alternative spaces in the school including the auditorium and gym will be evaluated as alternative teaching spaces. If feasible teachers will be encouraged to have classes outside.
- Students should disinfect desks after use. Teachers should provide time during the last 3-5 minutes of class for this to occur.
- The district is investing in UVC Light Cleaners and hopes to have these available for staff by the start of school. These cleaners are a quick and easy “no touch” method of sterilizing surfaces.
- Food and drinks (except for water) are not allowed in the classrooms. During mask breaks *outdoors* teachers may let students drink and eat a snack.

Outdoor Classes

Teachers may bring classes outside if practical. Students six feet apart outside are not required to wear a mask. If a teacher decides to hold class outside, the main office must be contacted and a cell phone contact in the event of emergency. Because of the volume of outdoor activity, spaces will not be reserved for outdoor classroom use. High school classes should refrain from using the courtyard that abuts the middle school.

Guidance for Courses Requiring Additional Safety Considerations for Fall 2020 (Chorus, Band, Theater, Dance, Visual Arts, Physical Education)^v

The arts, physical education, and other enrichment courses are an integral part of the learning experience for every student at every grade level. Adaptations to these courses, however, are necessary to support the safety of students and staff. For courses that require enhanced health and safety measures due to increased respiration or sharing of equipment these guidelines are designed to reduce the risk of virus transmission.

Chorus, singing, brass or woodwind instrument use, physical education activities, dance, and theater require enhanced health and safety measures, because they may involve increased respiration.^{vi} Research into optimal ways to maximize safety in these types of activities is ongoing. As a result, in consultation with medical advisors, DESE guidance at this time is intentionally conservative and recommends modifications to minimize these elevated risks.

Courses and activities be held fully or partially online in the hybrid model. When possible these activities will occur outdoors. Safety requirements for these activities are as follows:

For chorus, singing, musical theater, and using brass or woodwind instruments:

- If outdoors, with masks encouraged if possible, these activities can occur with at least 10 feet of distance between individuals.
- Note: At this time, these activities are not permitted indoors.

For non-musical theater:

- If outdoors, with masks encouraged if possible, these activities can occur with 6 feet of distance between individuals.
- If indoors, with masks required, these activities can occur with 6 feet of distance between individuals.

- Note: These activities cannot occur indoors without a mask.

For physical education activities and dance:

- If outdoors, without masks, these activities can occur with 10 feet of distance between individuals.
- If outdoors, with masks required, these activities can occur with 6 feet of distance between individuals.
- If indoors, with masks required, these activities can occur with 6 feet of distance between individuals.
- Note: These activities cannot occur indoors without a mask.

Courses that involve regular sharing of equipment

Many courses and activities use equipment and materials that are regularly shared between students, including music, visual arts, and physical education. The sharing of equipment and materials (e.g., building blocks, computers) is permitted with the following modifications.

Students are required to wash hands, wear masks, and maintain distance

- Students should wash or sanitize hands before and after using equipment;^{vii} frequent handwashing is likely the best way to protect against transmission from surfaces.
- Ideally, students must be 6 feet apart. When wearing masks, 3 feet is the minimum distance allowed between students (seat edge to seat edge). Masks must cover the nose and mouth and be on at all times.

Minimize and modify shared equipment usage

- We will try to minimize the use of shared equipment.^{viii}
- When possible, students will be assigned to specific pieces of equipment or workstations (e.g., computers, art stations) that they can use for each class session. This is similar to having assigned seats in classrooms so that specific students are always near the same other students.
- Equipment that touches the eyes or mouth (e.g., cameras) can be shared if a disposable protective cover is added and students do not directly breathe into the item (for example, woodwind instruments cannot be shared). Disposable protective covers should be removed, disposed of and replaced with a new cover between uses, and the equipment should be cleaned between uses by students or custodial staff.
- Instruments that do not come into contact with the mouth (e.g., piano) can be shared if cleaned by students or custodial staff between uses. Woodwind or brass instruments (e.g., flute, saxophone, trumpet, clarinet) cannot be shared.
- Equipment or objects that are hard to clean and disinfect will not be shared^{ix}

Increase shared equipment cleaning

- Shared equipment should be wiped down before and after each use (so there are ideally two wipe-downs between each student's use). Students or custodial staff could wipe down/clean equipment as appropriate.

- An EPA approved disinfectant will be made available in each room for this purpose. Sufficient inventory of disinfectant supplies should be maintained at all times.
- Teachers play an important role in proper equipment hygiene. In the classes in which students wipe down/clean their own equipment, teachers will demonstrate how to properly wipe down/clean equipment, reinforce the importance of this practice, and supervise cleaning to ensure it is done correctly.
- Signage will be posted in all areas with shared equipment reminding students to wipe it down/clean it before and after use.

Additionally, shared equipment should be cleaned and disinfected at least daily as part of building cleaning schedules. Frequently touched surfaces (e.g., handles, buttons) should be cleaned multiple times a day.

Physical education

This section contains guidance for physical education classes during the school day. With physical activity, individuals tend to breathe more heavily and speak louder, which increases the potential for dispersal of respiratory droplets. Physical education classes should follow the guidance for courses that require enhanced health and safety measures on page 2 and equipment sharing on page 3 and follow these guidelines:

- No physical education classes will have activities with close physical contact.
- Physical education will prioritize activities that do not require shared equipment. For example, consider agility training exercises, bodyweight strength training (such as push-ups), yoga, track and field, running, step aerobics, or racquet activities (as long as racquets are disinfected before and after use).
- Outdoor activities are prioritized, whenever possible.
- Students should wash or sanitize hands before and after physical education. Particular attention should be paid to washing and sanitizing hands before and after masks are removed and put on, if applicable.
- No sharing of water bottles, towels, mouth guards, helmets or other equipment that comes into contact with the nose or mouth is allowed.
- Students will not be required to change for PE. Locker rooms will be closed.
- Athletic locker rooms will be cleaned and disinfected at least daily.
- As part of the school cleaning/disinfecting protocols, frequently clean and disinfect high-touch surfaces (e.g., any equipment used) between uses and at least daily.

Water Fountains and Hydration Stations

- Water fountains cannot be used for consumption. Students should bring a water bottle and utilize one of the hydration stations.

Bathroom Procedure

- CHS will follow a “one student in, one student out” restroom procedure, If bathrooms are not available, students may utilize the nurse’s office bathroom. Students will take a Post-it note pass to the bathroom. There will be a desk with a basket outside of the door. Students should place their pass in the basket. A pass in the basket will indicate that the restroom is in use. When students finish, they should remove and discard the pass.

Lunch / Food Service

- Lunch will be served and consumed in accordance with the guidance set forth by the American Academy of Pediatrics as referenced in the FAQs sent from Commissioner Riley’s Re-Entry Group.
- During meals, because masks are not worn, six feet of physical distancing is required. To provide adequate distancing, two lunches will be served, and students will be allowed to eat outside (in the courtyards or back field), in the cafeteria, in the upper and lower lobbies, and in the gym.
- All food service staff will maintain proper social distancing and follow all protocols for serving food. Food service staff will be outfitted with the appropriate PPE, including gowns, face shields, face masks, and gloves. Plexiglass will be installed near registers to protect possible droplet spread if registers are used. We are in the process of working on an alternative to the keypad system (keypads will not be used) by potentially using our Aspen information system to identify students who will be eating lunch each day. We will not be accepting cash sales. More information is forthcoming and will be communicated regarding these procedures.
- All surfaces will be cleaned by food service (touch point) and by custodians (deep clean) daily.
- Meals will be pre-packaged for grab-and-go service to limit contaminates. More information regarding pre-packaged meals will be forthcoming.
- All groups for lunches who are eating in the cafeteria will move down the hall spread out at a 6 foot distance and will maintain social distancing while waiting in line. There will be staff on hand (wearing the proper personal protective equipment) to assist students. Students will not take off their face covering masks until they are seated. All seating will be arranged in a manner that follows the guidelines set forth by the Commissioner’s Re-entry group. Students will be at a minimum 6 feet apart, and they will not be facing each other. When students stand to empty trash / recycle and exit the tables, students will put their face covering masks on. Care will be taken to provide face covering mask breaks that extend just after lunch. Outdoor areas will be utilized for dining when possible and appropriate.
- Lunch will be supervised by ESPs, who will not have utility responsibilities. ESP lunches will occur opposite lunch coverage.
- There must be a written record of where students are eating lunch. In order to avoid having assigned seats, each seat has a QR code and a seat number affixed to it. Students must scan the code using the camera on the phone. That will bring up a web address. Click on the address to open a Google form. Enter your name and seat number. This is because schools are required to know where students and faculty are in order to perform

contact tracing if needed. It is for the safety of those students who may have been exposed.

- Students in grades 9 and 10 will eat first lunch. Students in grades 11 and 12 will eat second lunch.

Lunch for Staff

Faculty and staff are encouraged to eat outside or in their classrooms or outside, and to wipe down all surfaces when completed. If faculty rooms are used for eating, faculty should remain at least six feet away.

Utility Period

Students will be assigned a utility period advisory. Advisories will meet every day opposite of a student's lunch period. For the first two weeks of school (until 10/05/20), students will report to their advisory and work from there. On October 5th advisory will be reevaluated. Teacher lunches will be allowed opposite of their assigned advisory. If teachers teach across multiple grade levels, students may need to receive tiered support after school or through an alternative arrangement with the teacher.

Learning Commons

To begin the year, the Learning Commons will be closed for classes and utility periods. This will be re-evaluated throughout the year.

Library Book Checkout Procedures

- Library will be closed before and after school, during breaks, and during utilities.
- When a student would like to check out a library book, they should use our [Online Library Catalog](#) to determine what is available. (Note, the catalog is also available from [our library page](#).)
- After they have chosen their book(s), students should use our new online [Library Book Checkout Request form](#) to request book(s). (Note, this form is also available from [our library page](#).)
- Ms. Cerruti will deliver library books to Homeroom/Utility teachers on a daily basis.
- When students return books, books will be disinfected and quarantined for at least 24 hours before being put back on the shelves.

Hallway Traffic

In our building, it is impractical to require one-way traffic in hallways. However, halls are typically 10 feet wide. Students are asked to stay along the far right and avoid the middle of the hallway when travelling and should remain six feet apart.

Dismissal from School

- Student dismissals will be staggered. Grade 12 drivers and grade 10-12 riders will be dismissed first, followed by Grade 10-11 drivers and Grade 9 riders. Students should exit the building on the same side that they entered. They do not have to use the same door.

Expectations for Remote Learning

In recognition of the unique academic environment inherent within a hybrid teaching and learning model, the following expectations and best practices for remote learning are designed to promote a safe, academically-rigorous, and nurturing virtual classroom experience.

Student Expectations for Virtual Learning:

- Students should check school email at least daily for updates and assignments.
- Remote students must log in on Zoom or Google Meet when their class begins for daily attendance. At this time, students' video cameras must be turned on and students must identify themselves using their full names.
- In the Secondary Hybrid Model, students will work remotely on either Monday/Tuesday or Thursday/Friday and will follow their bell schedule and login to the session for each class. Secondary teachers will then be responsible for holding an appropriate and meaningful interaction with their students working remotely. This synchronous engagement will include taking attendance, and may include (though is not limited to) any of the following:
 - Daily attendance
 - A review of the day's agenda and lesson objectives
 - Check-in with students working at home to ensure that they are clear with the assigned work for the day
 - Direct instruction on a new topic for the day
 - Review of previously covered materials
 - Q&A opportunities with students
 - Large/Small group discussions
 - Collaborative activities between students at home and in school using video conferencing and cloud platforms (Zoom, Google)
 - Content area gaming opportunities with in-person/remote students participating
 - Conferencing with students
 - A wrap up of the lesson
- Virtual participation in classes is an extension of the classroom. School appropriate behavior should be maintained at all times.
- Students must access synchronous sessions using a laptop so that they may fully participate in class lessons efficiently. Cell phones are not acceptable devices.
- Students' appearance during remote learning must be school appropriate (e.g. appropriate clothing).
- The background or area surrounding the student in a virtual class must be school appropriate.
- Students must mute themselves until such time during the class that the instructor allows student participation.
- When writing Chat comments, students must use standard English conventions (e.g. no abbreviations or slang).
- Have a private area - virtual classes are for students who are registered for the class. Letting other individuals listen or watch is a violation of other students' and the teacher's privacy. Only the student attending the class should be visible and present for the virtual

class. Consider using headphones to limit distractions. (Remove possible distractions such as video games, TV, cell phone).

- Students must not record or photograph virtual class sessions.
- Students are responsible to know classroom policies and meet deadlines for all work.
- Students are responsible for adhering to all behavioral, academic, and technology-use rules and responsibilities according to the CHS Student Handbook.
- Students are responsible for communicating with the instructor when they have a question, need, or concern.
- Once class has ended students must immediately log off to clear the class for the next class arriving.
- During utility period, remote students do not have to check in with their advisor but should report to at least one opportunity for extra help or virtual club meeting.

Student Best Practices for Optimal Virtual Learning:

- Establish an appropriate workspace - Students should have a table or desk with space for other resources (book, notebook, etc.) on which to place their device. This space should be located in an area that allows for hardwiring or a strong Wi-Fi connection. Prepare for the virtual class as if it were the classroom by having all your needed materials (paper, pen, etc.).
- Demonstrate presence and attentiveness by turning video on throughout remote lessons unless the instructor indicates that videos may be turned off during the class to allow for independent practice. Individual concerns about live video should be shared privately with the teacher.
- Remove distractions from student workspaces, such as cell phones, video games, and T.V.
- Email the teacher explaining any technical difficulties during the time students are supposed to be “live”.

Family Best Practices for Optimal Virtual Learning:

- Familiarize yourselves with the CHS Student-Family Handbook.
- Familiarize yourselves with your students’ classroom websites (Google Classroom) and course expectations.
- Monitor your students’ engagement with their virtual learning and work expectations.
- Contact your students’ teachers with any questions or concerns about student academic expectations or performance. After initial contact with classroom teachers, please contact the Department Chairperson for additional clarification or support, if necessary.

Procedures for addressing issues regarding protocols will follow the same progressive structures outlined in the Student Handbook.

COVID-Specific Protocols^x

Reporting Procedures

Any faculty or staff member who is dealing with or becomes aware of a potential COVID situation should report it to the Principal, who will report it to the Superintendent, who will report it to the Public Health Nurse.

Screening Procedures

Screening procedures will not be required at the point of entry to the school. However, school staff (including bus drivers) will observe students throughout the day and refer students who may be symptomatic to school nurses. Temperature checks are not recommended due to false positives and false negative results (Asadian, Simon, et.al 2016).

Definition of a close contact

For general guidance, DPH defines close contact as:

- Being within 6 feet of COVID-19 case (someone who has tested positive) for at least 10-15 minutes. Close contact can occur while caring for, living with, visiting, or sharing a healthcare waiting area or room with a COVID-19 case while the case was symptomatic or within 2 days before symptom onset, OR
- Having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on) while not wearing recommended personal protective equipment.

If someone in the school setting tests positive

If a student or staff member tests positive for COVID-19, their close contacts will be defined as only those who have been within 6 feet of distance of the individual for at least fifteen minutes, while the person was infectious. The infectious period begins 2 days prior to symptom onset. If someone is asymptomatic, the infectious period is considered to begin 2 days prior to the collection of their positive test. While previous guidance stated that all students in an elementary classroom would be defined as close contacts, this new guidance provides a narrower definition of a close contact which mirrors DPH guidance.

Policy of when a close contact may return to school

All close contacts should be tested but must self-quarantine for 14 days after the last exposure to the person who tested positive, regardless of test result. After further consultation with the medical community, we are updating this guidance as the virus can cause illness from 2-14 days after exposure and even asymptomatic individuals can transmit the virus. Going forward, even if an individual identified as a close contact receives a negative test result, they must continue to self-quarantine for the full 14 days as the virus may take up to 14 days to cause illness.

Policy of when a student/staff person may return to school after COVID-19 symptoms

- If a student or staff member has COVID-19-like symptoms, they may return to school after they have tested negative for COVID-19, have improvement in symptoms, and have been without fever for at least 24 hours without the use of fever reducing medications. If a provider makes an alternative diagnosis for the COVID-19-like symptoms, the individual may return to school based on the recommendations for that alternative diagnosis (e.g., influenza or strep pharyngitis).
- If a student or staff member presents COVID-19-like symptoms and chooses not to be tested, they may return to school 10 days from start of symptoms, as long as their symptoms have improved and they have been without fever for at least 24 hours prior to their return to school without the use of fever reducing medication.

Definition of COVID-19 related fever

Over the summer, the threshold for a COVID-19 related fever by the Centers for Disease Control and Prevention (CDC) has been updated from greater than 100.4°F to greater than 100.0°F. As a result, going forward, a fever as a COVID-19 symptom will be defined as 100.0°F or higher.

Self-isolation for COVID-19 positive cases is a minimum of 10 days

Most people who test positive and have a relatively mild illness will need to stay in self-isolation for at least 10 days. People who test positive can resume public activities after 10 days and once they have:

- a. gone for 24 hours without a fever (and without taking fever-reducing medications like Tylenol); and
- b. experienced improvement in other symptoms (for example, their cough has gotten much better); and
- c. received clearance from public health authority contact tracers (the local board of health or Community Tracing Collaborative).

Repeat testing prior to return is not recommended. Return to school should be based on time and symptom resolution.

Immunizations required in all models of learning

Previously released guidance emphasized the importance of maintaining school immunization requirements and obtaining the flu vaccine as students return to in-person school. This is equally important for students who are enrolled in remote or hybrid schooling models. Immunization requirements must be met in all models of learning.

Medical waiting room^{xi}

Per DESE guidance on protocols for students that become symptomatic during the school day, each student referred to the designated medical waiting room for pickup by a caregiver will have an assessment by the school nurse prior to transfer to the medical waiting room. Staff that are supervising children in the designated medical waiting room must always wear appropriate PPE. If staff are able to maintain 6 feet of physical distance from students in the medical waiting room a face mask and eye protection is adequate. Staff that are directly interacting with students in the

medical waiting room should wear PPE for DSPs in care areas of students with known or suspected COVID-19 (N95 respirator or alternative, or facemask and eye protection, gloves, and gowns).

The designated medical waiting rooms will be staffed by the school nurse.

Masks for Students

All students in the designated medical waiting room must always wear a facemask. Students should wear a facemask that is a disposable surgical mask; if the student had been wearing a cloth face covering at school, the school should provide a disposable surgical mask for the student to wear while in the designated medical waiting room. While wearing gloves, place the student's cloth mask into a plastic bag to return home with the child, dispose of the gloves, and perform hand hygiene.

Multiple Students with COVID-19 Symptoms

Ideally, students with COVID-19 symptoms should be isolated, separate from other students, until they can be picked up by a parent or guardian. However, there may be situations when more than one student is experiencing COVID-19 symptoms at the same time. If possible, these students will be kept in separate isolation spaces until they can be picked up; however, identifying multiple isolation rooms in a given school building is likely very difficult. When multiple students must share the designated medical waiting room at the same time, they must remain masked and 6 feet apart at all times. Partitions may be used to provide an additional barrier between students if available. Any hard surfaces in designated medical waiting rooms, including partitions, should be cleaned and disinfected after students leave the designated medical waiting room, according to protocols outlined in the Fall Reopening Facilities and Operations Guidance.

Mandated Screenings

At this time, requirements for health screenings (vision, hearing, height, weight, postural, and SBIRT) pursuant to M.G.L. c.71, §§57 and 97 and 105 CMR 200.400 and 105 CMR 200.500 remain suspended, per the Order of The Commissioner of Public Health Exempting School Committees or Boards of Health from Conducting Health Screenings issued on April 28, 2020. The Commissioner reserves the right to rescind this suspension of screening requirements during the 2020-2021 school year; once the waiver is lifted, screening should resume as soon as possible. The Department will provide guidance for resuming screenings.

Immunization Requirements/Records

Immunization requirements should continue to be followed. Documentation of immunization status should be submitted to schools within 60 days of school start; however, excluding students from school based on immunization status during the 60-day grace period is discouraged except in the case of a documented school-based outbreak of a vaccine-preventable disease. Note that beginning with the 2020-2021 school year, influenza vaccine is required for all students.⁸

Students must receive influenza vaccine for the current season by December 31, 2020, and students newly enrolling between January 1st and March 31st must have a documented dose

of influenza vaccine for the current influenza season (along with all other required vaccinations) when they start school.

PPE

Staff can procure PPE through department heads who will use the approved form provided by the town.

COVID-19 SYMPTOM FLOW CHART

IF A STUDENT HAS:

1. A measured temperature $\geq 100.4^{\circ}\text{F}$ at school
OR
 2. Any of the following symptoms:

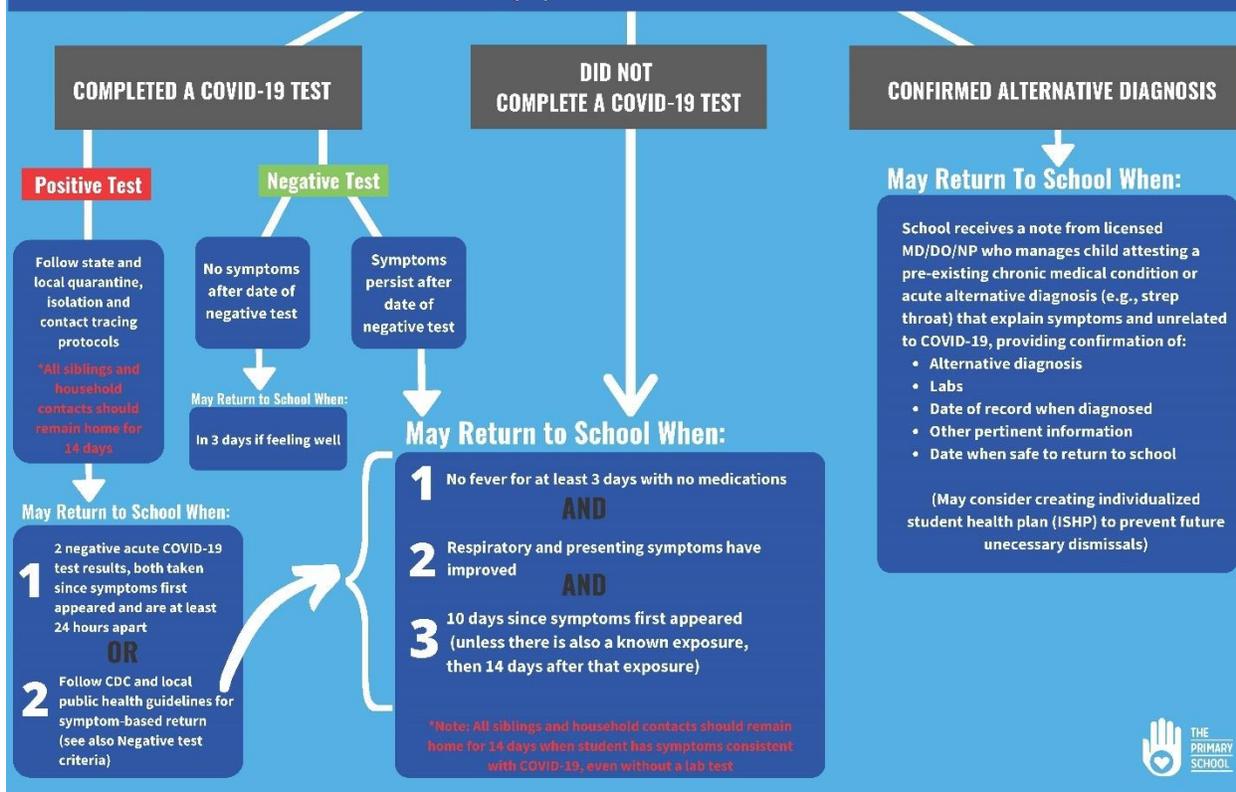
- Subjective fever, chills
- Cough*
- Shortness of breath*
- Rash*
- Nasal congestion or rhinorrhea*
- Sore throat
- Headache*
- Nausea or vomiting or diarrhea*
- New loss of taste or smell
- Shortness of breath*
- Fatigue*
- Muscle aches
- Poor feeding or appetite*

*Disregard this symptom if school personnel are already aware of a non-COVID chronic pre-existing condition that causes that symptom AND if the nature of that symptom (duration, intensity, etc.) is consistent with what school personnel are familiar.

TAKE THE FOLLOWING ACTIONS:

1. Ensure the symptomatic student(s) is in appropriate PPE and remove them from public spaces
2. Isolate student(s) until they can be transported home
3. Refer symptomatic student(s) to their Primary Care Provider (PCP)

STUDENT(S) TO STAY HOME UNTIL:



Quick reference sheet: Key actions for individual COVID-19 events

Event	Location of Event	Testing Result	Quarantine
Individual is symptomatic	<p>If an individual is symptomatic <u>at home</u>, they should stay home and get tested.</p> <p>If an individual student is symptomatic <u>on the bus or at school</u>, they should remain masked and adhere to strict physical distancing. Students will then be met by the nurse and stay in the medical waiting room until they can go home. They should not be sent home on the bus.</p> <p>If an individual staff member is symptomatic at school, they should find coverage for their duties and then go home and get tested.</p>	Individual tests <u>negative</u>	Return to school once 24 hours have passed with no fever and improvement in symptoms, without the use of fever reducing medications.
		Individual tests <u>positive</u>	Remain home (except to get medical care), monitor symptoms, notify the school, notify personal close contacts, assist the school in contact tracing efforts, and answer the call from local board of health or MA Community Tracing Collaborative. Most people who have relatively mild illness will need to stay in self-isolation for at least 10 days <u>and</u> until at least 24 hours have passed with no fever and improvement in other symptoms.
		Individual <u>is not tested</u>	Remain home in self-isolation for 10 days from symptom onset, then return once 24 hours have passed with no fever and improvement in symptoms, without the use of fever reducing medications.
Individual is exposed to COVID-19 positive individual	<p>If an individual is <u>at home</u> when they learn they were in close contact with an individual who tested positive for COVID-19, they should stay at home and be tested 4 or 5 days after their last exposure.</p>	Individual tests <u>negative</u>	Remain home in self-quarantine for 14 days from exposure
		Individual tests <u>positive</u>	Remain home (except to get medical care), monitor symptoms, notify the school, notify personal close contacts, assist the school in contact tracing efforts, and answer the call

	<p>If an individual is <u>at school</u> when they learn they were in close contact with an individual who tested positive for COVID-19, they should be masked for the remainder of the day (including K-1 students) and adhere to strict physical distancing. At the end of the day, they should go home and should not take the bus home. They should stay at home and be tested 4 or 5 days after their last exposure.</p>		<p>from local board of health or MA Community Tracing Collaborative. Most people who have relatively mild illness will need to stay in self-isolation for at least 10 days and until at least 24 hours have passed with no fever and improvement in symptoms, without the use of fever reducing medications.</p>
		<p>Individual <u>is not tested</u></p>	<p>Remain home in self-quarantine for 14 days from exposure</p>

Athletics

At this time, the sports listed below have been conditionally approved for the fall season, provided they are able to meet the minimum modifications outlined in the EEA guidance. For the fall season football, cheer, and unified basketball will be practice only, using the cohort method described in the EEA guidance.

Higher risk sports in later seasons (including hockey, basketball, wrestling, boys lacrosse, and rugby) will continue to be evaluated in light of health metrics and the EEA guidance and final decisions will be made closer to the start of each season. Those that are ultimately not approved by MIAA to be played in a season will be moved or considered for later in the year during the floating season. All sports, regardless of risk level, must follow the EEA guidelines, and moderate and higher risk sports must adopt the required minimum modifications for achieving different levels of play.

To be able to engage in competitive play, modifications should include eliminating deliberate contact, modifying or eliminating intermittent contact, and increasing distancing. If these modifications are not possible, the sport may achieve a modified Level 2 play (competitive practice) using the cohort method outlined in the EEA guidance. The sport specific modifications and plan for implementation are being developed by MIAA in consultation with their medical advisors.^{xii}

Fall Sports	Sept 18th – Nov. 20th	B/G Soccer, Fall Gymnastics, B/G Cross Country, Field Hockey, Swim & Dive, Golf.
Winter Sports	Nov. 30th - Feb. 21st	B/G Basketball, B/G Hockey, Wrestling, Winter Gymnastics, B/G Indoor Track & Field; Alpine Ski, Nordic Ski, Winter Cheer, Dance, Swim & Dive, Dance
Fall Sports II (“Floating Season”)	Feb. 22nd - April 25th	Football, Fall Cheer, Unified Basketball, sports not played in fall season because of remote learning model/other
Spring Sports	April 26th - July 3rd	Baseball, Softball, B/G Lacrosse, B/G Tennis; Boys Volleyball, B/G/U Outdoor Track & Field, Rugby, Sailing, Girls’ Golf, Crew

The latest schedule updates can be found at <https://cohassetathletics.com/>

South Shore League Specific Considerations

- The first day of fall athletics (practice/tryouts) will be Friday September 25 for all member schools.
- The South Shore League will compete in varsity competitions this fall in the sports of Golf, Cross Country, Soccer and Field Hockey
 - Individual schools will schedule sub varsity matches when possible recognizing the sub varsity schedules may be limited due to a variety of logistical challenges as we adhere to the guidelines and regulations.

- Football and Cheerleading will be played during the floating “Fall II” season (March/April)

The first day of fall sports is Friday, September 25th. It will include a two-week pre-season (golf will be slightly less). The season will wrap up the week before Thanksgiving.

The sports that we can offer this fall will all play under new, significant modifications and guidelines. Highlights of these guidelines include:

- All participants must wear a face covering when unable to socially distance (this includes during play).
- All participants must complete a Covid-19 screening daily.
- No more than 25 people may work together at a practice. This will limit roster sizes.
- No more than 24 (including coaches) people may be on a school bus. This has caused us to temporarily amend our transportation policy.
- No more than 50 people may attend any athletic contest as spectators. We are working to come up with a plan as a school and within the South Shore League. A message will go out families regarding game attendance prior to the first contest.

Details of our guidelines as well as sport specific modifications to our sports can be found at the links below:

MIAA Fall 2020 Rule Modifications and Guidelines
<https://cohassetathletics.com/main/adnews/ID/52875410>

Fall 2020 Covid-19 Safety Standards <https://cohassetathletics.com/main/adnews/ID/52900928>

Please note that it is a registration requirement to read and sign off in agreement with the “Fall 2020 Covid-19 Safety Standards” and “MIAA Fall 2020 Rule Modifications and Guidelines” documents.

The CHS Athletic Department has been working hard to institute practices, guidelines and protocols that will ensure the safest possible experience for our student athletes under these circumstances. We are incredibly confident that we are ready to provide an educational, competitive and safe/healthy interscholastic athletic experience for all our student athletes.

Athletic User Fee

The fee schedule for athletics will remain the same in 2020-21. 1st sport: \$250 2nd sport: \$250 3rd sport: \$150 Family Cap: \$900. To minimize the exchange of checks and paperwork please submit your payment online through our registration form. Fee waivers are located on the district website.

Gate Fees

Given the limited number of spectators allowed at our contests this fall, there will be no admission cost charged at any contest.

Roster Sizes

It's our goal to get as many students involved in our programs as is possible while still providing a great educational experience. We will be guided by that again this fall. However, due to new guidelines related to Covid-19, roster sizes for all sports will be limited. Once we have a list of registered student athletes, we will look at how we can structure our rosters (including tryouts) to meet all health and safety guidelines.

Physical Exams

It is an MIAA rule that in order to be eligible to participate in Interscholastic Athletics in Massachusetts, we must have a physical exam form on record in the Nurses Office. The exam is valid for 13 months from the date it was performed. Mass Dept. of Public Health has ruled that virtual physicals are not acceptable to clear a student athlete for athletic participation.

Transportation Policy

CHS has made a temporary change to our policy on transportation to/from away athletic contests. As has always been the case, CHS will provide bus transportation to/from away contests whenever possible. However, due to the current situation parents/guardians may be responsible for providing transportation to away contests. Families will be notified a week in

advance if CHS is unable to provide transportation. Additionally, this fall- parents/guardians may grant permission for their student athlete to be transported to/from away contests in two additional ways:

1. Parent/Guardian or immediate, household family member may transport them.
2. Legally licensed student athlete may transport themselves and any siblings.

Note – A student athlete who has been granted permission for the alternative transportation, may take the bus to some contests while not using it for others.

Registration

Online registration will be open from Tuesday, September 15th thru Wednesday, September 23th. Once we identify those looking to tryout for teams, we will begin planning for how to safely run these tryouts/practices given the number of student athletes interested. A parent/guardian must register a student athlete during the registration window. To register- visit athletics website www.cohassetathletics.com Fall 2020 CHS Sports Registration

Sports Information Night

Sports information night will take place on Tuesday, September 22nd. This is mandatory for fall athletes and will run 30-45min. The night will run at staggered times (5:30pm and 6:15pm) at

separate field locations. Coaches will be in touch with more information regarding your specific program.

Schedules

Schedules can be found at www.cohassetathletics.com This fall we will be playing a league only schedule, followed by a league tournament. Playing a league schedule does create some limitations at the sub varsity level, mainly for the freshman teams. Schools in our league do not offer freshman teams and this may limit us to practices and intrasquad scrimmages only at that level.

Out of Season Coaching

The MIAA has voted to waive Rule 40 on the topic of out of season coaching. More information will be coming on this topic and how it will look at Cohasset High School. The CHS Principal, Athletic Director, and the CHS Athletics Committee will put forth a plan and guidelines for all programs to follow.

Co-Curricular Programs^{xiii}

Non-athletic student groups

Non-athletic student group meetings are likely to involve increased mixing between student cohorts. **Whenever feasible and to the maximum extent possible, these meetings should be held virtually.**

For in-person meetings:

- Group meetings should be supervised by staff and must abide by DESE's core health and safety guidelines (including masks, physical distance, frequent handwashing).
- Groups that work collaboratively (e.g., student newspaper, yearbook) should abide by the shared equipment guidance previously released in the [Guidance for Courses Requiring Additional Safety Considerations During School Year 2020-2021](#) (*download*).
- Group sizes should be reduced and work organized into cohorts to the extent feasible.

Non-athletic interschool competitions

Whenever feasible and to the maximum extent possible, interschool competitions should be held virtually. There are online resources to support these virtual interactions.^{xiv} In-person interschool competitions are permitted if at least 6 feet of distance can be maintained between individuals and participants and attendees wear masks at all times.

- If an interschool competition is held in person, it must abide by the guidelines below for large gatherings and leaving school grounds.
- To the maximum extent feasible, interschool competitions should:
 - Not share equipment
 - Be held outdoors, if possible
 - Shorten events or reduce participants
 - Incorporate protective equipment in a safe manner to further reduce spread of respiratory particles

Volunteering

- Any volunteer activities must abide by DESE’s core health and safety guidelines (including masks, physical distance, frequent handwashing).
- Consider volunteer activities that are outdoors and do not require person-to-person interaction (e.g., planting flowers in a park).
- Consider virtual volunteer service (e.g., younger student mentor program).

General guidance for gatherings with outside participants or leaving school grounds

Gatherings of 10 or more that include outside participants

Whenever feasible and to the maximum extent possible, these gatherings should be moved online. Online events can be held where all participants are virtual, or where students and staff are in person, but audiences are virtual.

In-person gatherings (such as events and performances) should be discouraged and must abide by the following safety requirements. Only essential, student-centered events should be held in person, such as student group activities or interschool competitions.

Gatherings of 10 or more that include outside participants, such as in-person events, interschool competitions, and field trips, typically involve families and others outside of the school community, including people who may be in higher risk groups. As a result, it is important to put in place additional safety considerations.

- Whenever feasible and to the maximum extent possible, hold all events or competitions outdoors.
- Masks are required except when unsafe due to age, medical condition, or disability.

- All participants must maintain at least 6 feet of physical distance from every other participant in the gathering, aside from participants who are members of the same household. Additional physical distancing requirements for specific activities can be found in DESE’s [Guidance for Courses Requiring Additional Safety Considerations During School Year 2020-2021](#).^{xv}
- Limit attendees to the extent feasible:
 - Indoor gatherings are limited to 8 persons per 1,000 square feet of accessible, indoor floor space and never more than 25 persons in a single, enclosed indoor space.
 - Outdoor gatherings are limited to 25 percent of the maximum permitted occupancy of the facility or space, or 8 persons per 1,000 square feet if no occupancy limitation is on record, and never more than 50 persons in a single outdoor space.
- For outdoor performances involving singing or brass or wind instruments, there must be at least 25 feet of distance between performers and the first row of the audience.^{xvi}
- Indoor performances, including theater, band, or orchestra, are not permitted at this time, but may be in the future in accordance with state guidelines.^{xvii}
- Attendees should be informed in the weeks leading up to and including the day of the event, and at the entrance to the event, that they must not attend if they are feeling unwell or showing any symptoms of COVID-19.
- Consider scheduling multiple events, if needed, to allow for physical distancing.
- If the event is ticketed, tickets should be sold online in advance, if possible. Consider touchless payment for in-person ticket sales, and use handwashing before and after transactions.^{xviii}
- Establish directional pathways to manage visitor flow for foot traffic in order to minimize contact (e.g., one-way entrance and exit to shows, one-way pathways). Post clearly visible signage regarding these policies.^{xix}
- Encourage the use of electronic versions or no-touch displays in place of commonly touched physical materials (such as programs or playbills) where possible. All commonly touched physical materials must be discarded or sanitized between use.^{xx}
- Ensure access to handwashing facilities on site, including soap and running water, wherever possible, and encourage frequent handwashing; alcohol-based hand sanitizers with at least 60 percent alcohol may be used as an alternative.^{xxi}

Leaving school grounds

Whenever feasible and to the maximum extent possible, consider virtual alternatives to leaving school grounds. Generally, it is not recommended to hold organized school trips leaving school grounds.

However, the risk level of leaving school grounds depends on the type of activity and transportation for the trip. All trips leaving school grounds must comply with all health and safety guidance, including physical distancing, mask wearing, hand washing, and sanitation.

- If a school trip includes walking or a brief ride that abides by transportation guidelines, takes place where significant interaction with the public is not expected, and abides by the health and safety guidelines, it is permitted. For example, students may walk to a nearby park to observe plant and animal life during science class.
- If a school trip includes a long bus ride (more than three hours one way), results in close interaction with additional people (e.g., within 6 feet of outside chaperones or the public), or cannot abide by the health and safety guidelines, it is not permitted.
- Field trips can pose an additional risk due to the need to travel offsite and the need for additional chaperones. **Ideally, all field trips should be held virtually.**
- Out of state travel is not recommended. If an out of state trip occurs, it must abide by the state [COVID-19 travel order](#).

Cleaning and Disinfection Procedures and Protocols

Cleaning protocols can be found in the district Road Map here:
<https://drive.google.com/file/d/1dliD28aClxSqBISClpLhlf2NM0uN7GiQ/view>

Technology Needs and Supports

Technology supports can be found in the district Road Map here:
<https://drive.google.com/file/d/1dliD28aClxSqBISClpLhlf2NM0uN7GiQ/view>

Specific technology issues and requests can be submitted using the following form.
https://portal.cohassetma.org/Forms/CPS_IT_Support

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- ⁱ <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html> (May 13, 2020)
- ⁱⁱ Joint Memo Clarifying Key Health and Safety Requirements for Schools (August 18, 2020)
- ⁱⁱⁱ Initial Fall School Re-entry Guidance, 2020
- ^{iv} Initial Fall School Re-entry Guidance, 2020
- ^v Guidance for Courses Requiring Additional Safety Considerations for Fall 2020 (July 24, 2020)
- ^{vi} Harvard School of Public Health, [Schools For Health: Risk Reduction Strategies for Reopening Schools](#). (2020, June).
- ^{vii} Harvard School of Public Health, [Schools For Health: Risk Reduction Strategies for Reopening Schools](#). (2020, June).
- ^{viii} Harvard School of Public Health, [Schools For Health: Risk Reduction Strategies for Reopening Schools](#). (2020, June).
- ^{ix} CDC, [Considerations for Schools](#). (2020, May 19).
- ^x Protocols for responding to COVID-19 scenarios in school, on the bus, or in community settings (September 14, 2020)
- ^{xi} Additional Information for School Health Offices (September 3, 2020)
- ^{xii} Joint Guidance on Modified Sports Seasons for School Year 2020-21 (August 18, 2020)
- ^{xiii} Supplemental Guidance for Student Groups and School Events for School Year 2020-2021 (August 31, 2020)
- ^{xiv} For instance, speech and debate virtual learning resources: <https://www.speechanddebate.org/virtual-learning-resources/>
- ^{xv} Physical distancing requirements for activities with additional safety considerations may be found [in the DESE Guidance for Courses Requiring Additional Safety Considerations for Fall 2020 \(download\)](#).
- ^{xvi} Commonwealth of Massachusetts, [Sector Specific Workplace Safety Standards for Theaters and Performance Venues to Address COVID-19](#). (2020, August).
- ^{xvii} Commonwealth of Massachusetts, [Sector Specific Workplace Safety Standards for Theaters and Performance Venues to Address COVID-19](#). (2020, August).
- ^{xviii} Commonwealth of Massachusetts, [Sector Specific Workplace Safety Standards for Theaters and Performance Venues to Address COVID-19](#). (2020, August).
- ^{xix} Commonwealth of Massachusetts, [Sector Specific Workplace Safety Standards for Theaters and Performance Venues to Address COVID-19](#). (2020, August).
- ^{xx} Commonwealth of Massachusetts, [Sector Specific Workplace Safety Standards for Theaters and Performance Venues to Address COVID-19](#). (2020, August).
- ^{xxi} Commonwealth of Massachusetts, [Sector Specific Workplace Safety Standards for Theaters and Performance Venues to Address COVID-19](#). (2020, August).